

First Day of School Script Rubric

Name _____

Circle One: 8:00 / 9:00 / 11:00

Before the Students Arrive Checklist (5) _____ / 5

Specific list of items needed to be accomplished by the teacher before the students arrive on the first day of school

MUST include but not limited to: planning out bulletin boards, arrangement of room, seating chart, letter to parents and students

How the teacher will greet the students (smile, handshake, and/or specific words/phrases)

Where the teacher will be as students arrive

Introductory Letter to Parents (5) _____ / 5

This should be a letter that would be mailed home prior to the beginning of school. It should include all of the following:

- 1. a brief bio about you*
- 2. a short paragraph about exciting things planned for the school year*
- 3. a brief description of your discipline plan*
- 4. any important dates and reminders including room number and grade level*

Introductory Letter to Students (5) _____ / 5

This should be a letter or postcard format.

MUST include:

- 1. your name*
- 2. room number*
- 3. grade*
- 4. welcome message*

Teacher Welcome/Introduction (10) _____ / 10

Prezi or PowerPoint or Glogster.com Presentation—will need website link included or attached to assignment

Your own personal written introduction to the class. Must pattern your introduction after Dr. Wong's example on page 109. Be sure to include a brief reassurance to students that you are a professional and prepared.

Procedures/Routines (10)

_____/ 10

List eight procedures introduced on the first day of school.

MUST include the following five: arrival, restroom, lining up, hallway, and dismissal. Include three additional ones of your own that are essential for the first day.

*Include a written paragraph on how the teacher will teach procedures to the students, including a **discussion** of the 3-step cycle (explain, rehearse, reinforce).*

Classroom Rules/Discipline Plan (15)

_____/ 15

State your 3-5 classroom rules (must state even if students are creating with you—give me examples of what you hope to have as rules in your class)

*List **both** rewards and consequences*

Discipline Plan—how will you enforce your rules (i.e., ticket system, colored cards, etc.)?

Tentative Agenda/Schedule for the Day (5)

_____/ 5

Include well thought out agenda including special classes, lunch, restroom breaks, etc., with estimated time

Overall Points: ____/ 55